

UNDISCLOSED RECIPIENTS

Create a new message.

Insert "Undisclosed Recipients" in the **To:** field, followed by your email address in "<,>" braces.

The **To:** field should look like:

Undisclosed Recipients <me@example.com>

Put all the recipients' email addresses in the **Bcc:** field, separated by commas.

The Bcc: field could look something like:

my.first.friend@example.net, my_second_friend@example.net,
stillanotherfriend@example.com

Compose your message.

Send it.

NOTE:

If you send emails to undisclosed recipients frequently, you can add your own email address to your address book with **Undisclosed** as the first and **recipients** as the last name. Instead of filling in the **To:** field manually, you can then use the address book entry.